**THE SERVICES THAT WE RENDER**

**TAXES:**

-          TO FOLLOW UP THE REAL ESTATE TAXES.

-          TO FOLLOW UP RENTAL INCOME DECLARATIONS.

-          REGULAR INFORMATION RENDERING.

**MANAGEMENT – CONSULTING**

-          DISTRIBUTION OF RESIDENTIAL SITE EXPENSES AMONG THE CONDOMINIUMS

-          TO REGISTER THE REVENUES AND EXPENSES INTO THE BOOK

-          DETAILED REPORTS ABOUT REVENUES AND EXPENSES

-          ANALYZING THE RESULTS OF ANNUAL REVENUES AND EXPENSES

-          ORGANIZING THE MEETINGS OF THE RESIDENTIAL SITE.

-          KEEPING THE RESOLUTION BOOKS REGULARLY.

-          LEGAL ACTIONS AND PROCEDURES OF THE EMPLOYEES

-          TO FOLLOW UP THE TUITION PAYMENTS

-          PROCEDURES TO BE IMPLEMENT FOR THOSE WHO DID NOT PAY THEIR TUITIONS.